



Form 15a – Cessation of Child-Related Work

This form is to be completed by either the parish priest, Parish Safeguarding Officer or Diocesan Safeguarding Coordinator and a copy forwarded immediately to the Diocesan Safeguarding Office.

Parish Name: _____ WWC Number: _____

First Name	
Surname	
Address	
Parish role	

- Our records indicate that your Working With Children card expired on _____. Effective immediately, you can no longer continue in child-related work at the parish until notification of your new application by production of a receipt is forwarded to the Parish or Safeguarding Office.
- A Form 3 Child Concern Referral has been received with direct implications to you. Effective immediately, and until this matter had been assessed and finalised by the Bishop and/or Professional Standards Office, you can no longer continue in child-related work at the parish.
- An Interim Negative Notice / Negative Notice (please circle) from the WWC Screening Unit has been received. Effective immediately, you can no longer continue in child-related work at the parish. Upon receipt of the assessment notice from the Screening Unit, you will receive written notification from the Safeguarding Coordinator as to your status to re-engage in child-related work.

This notification prevents you from making further contact with children but does not preclude you from attending Mass and participating in worship.

Signature	Date
Name	Position / Title

Parish Safeguarding Officers and Clergy please retain this form in parish records and forward a copy to:

Aidan Mitchell

Safeguarding Officer - Diocese of Broome

T: 0408 018 682

E: Safeguarding@broomedioocese.org

A: PO Box 76 Broome WA 6725